

Access to Nuclear Regulatory Commission (NRC) Electronic Reading Room

Web-Based Access to ADAMS

1. Link to: <http://www.nrc.gov/>
2. Click on **Electronic Reading Room** (left side-bar)
3. Click on **Documents in ADAMS | Web-based access**

OR, go directly to:

<http://www.nrc.gov/reading-rm/adams/web-based.html>

4. Click on **Begin ADAMS Search | Advanced Search**
5. At **Advanced Search | Use these fields for Searching | Docket Number** | enter the docket number as an 8-digit number.

If you do not know the docket number, enter the name of the facility or the name of the owner in the **Title** search box. Click on **Results Field Options** at top right, check **Docket Number** box, click on **Save Selections**. When search results are brought up, the docket number will appear in one of the fields. Use that number to search the docket.

Note: ADAMS requires an 8-digit docket number, so some additional zeros are added to the usual docket number. For example, the Crow Butte Docket No. is 40-8943; so enter 04008943.

Other fields, such as **Date of Document** or **Author**, can be used to limit or expand search.

If you know the 11-character Accession Number (starts with ML), enter that number in the **Accession Number** box. That's all you need to bring up a specific document.

Sometimes docket-specific documents do not find their way to the docket, so a word search (for example, crow butte) would bring up any additional pertinent records.

6. To add additional fields to list of documents, such as Docket Number, Click on **Results Field Options** (top of page), check desired field and

Save Selections.

7. To Sort documents: Click on **Sort** (bottom of page), use drop down menu, click on **Document Date**. Default is Descending order.

This sorts the documents by Document Date in Descending order. Documents can be sorted by other fields.

Note: Packages of some documents do not have a date of document, so they do not show up within a list of documents sorted by Document Date in Descending order. They are at the very end of the list of documents sorted by Document Date in Descending order. You have to sort them by Document Date in Ascending order to view them at the top, or look at very end of list of documents in Document Date Descending order.

7. Click **Search**.

This will bring up list of documents. There is brief description of document and the date of document. The number of documents for each page of Search list can be adjusted.

8. Click on the PDF icon on left of document description to view and download the actual document.

Click on description of document to view document text. The text can also be downloaded, copied, or printed directly from the browser. Text documents are sometimes not available or garbled in translation.

NRC generated documents will include two copies of the last page (and sometimes the whole document). There is the record that was sent and the last page with the concurrence strip at the bottom.

Note: The Accession Number can tell you when a document was docketed to ADAMS. For example, the first 5 digits of ML080990055 indicate that it was docketed on the 99th day of 2008. So, for 2008, those first 5 numbers could range from 08002 (the 1st being a holiday) to 08366 (since it's leap year). 0055 means that document was given that specific number for that day. That number can range from 0001 to 1000.

Citrix-Based Access to ADAMS

For Citrix-based access to ADAMS read the information on the website and contact the NRC Public Document Room. Citrix has both the records from 1999 and the Legacy Library, which are indexes of documents prior to November 1999.

For questions and help, contact NRC Public Document Room (PDR):
1-800-397-4209 or pdr@nrc.gov.

Also see ADAMS Help and Reference:

<http://www.nrc.gov/reading-rm/adams/help-reference.html>